

**NBAFPO Annual Meeting
Oromocto, NB
April 25th, 2009**

Opening of Annual Meeting:

President Leo Mulholland asked 1st Vice Jeff Cross (Acting President) to chair the meeting as his voice was going. The meeting was called to order at 13:10 hours.

Motion to adopt the Agenda was made by Frank Guitard and seconded by Milt Cawley, with the following additions requested:

>Randy MacTavish-report on the meeting held on March 19th, 2009 as a result of the email sent out from Fredericton Fire Department concerning Investigations/Inspections.

>Maria Northrup-the next Truck Draw, with the possibility of it beginning at the NBAFC convention in May.

>Tim Nickerson-re-establish Fire Prevention Training Committee.

Motion carried.

Reading of past minutes:

The minutes of the 2008 Annual Meeting were read by Maria Northrup. FM Dave Gallant noted that smoke detector should read smoke alarm (under new business).

Motion to accept the minutes made by Gordon Russell and seconded by Fred Bramston. Jeff asked if there were any errors, omissions or questions. None reported. Motion carried.

Financial Report (see attached):

Motion to accept financial report as circulated made by Frank Guitard and seconded by John Magee. Motion carried.

Tim Nickerson asked if the President's expenses were up to date.

Maria responded that everything submitted by him to date has been paid in full.

Frank Guitard asked what the "M" and "S" noted in the deposit column means.

Maria responded that the M is for Memberships and the S is for Seminar registrations.

Dave Gallant questioned if Maria has expenses that have not been taken care of.

Maria responded that none of her expenses have been paid to date (for the year).

Tim Nickerson moved that Maria's expenses be paid as funds allow and Bob Landry seconded. Motion carried.

Correspondence:

Maria noted receipt of thank-you cards from Shelby Parker (Fire Chief for the Day), Rob Simonds (flowers and sympathy card) and Leo Mulholland (get well fruit basket and cards) as well as various emails from Members showing appreciation for the Newsletters and changes in the Seminar.

President's Report:

The President reported that this has been a busy year for the NBAFPO with the election of a new executive and the addition of several new members to the Board. Efforts to increase our visibility by participating in events such as the Fire Prevention Week Launch in Woodstock, the Fire Chief for the day Ceremony in Salisbury, signing of the declaration for Fire Prevention Week, the draw for Fire Chief for the Day, and the annual Memorial Parade have paid off.

He thanks the efforts of the Fire Marshal's Office, the dedication and hard work of RFM Dave Gallant and the assistance from Michel Daigle of Public Affairs, Communication NB in helping improve our image.

Work has been done to update our website and make it truly bilingual. The updated constitution will be presented for consideration during this meeting.

Leo thanked Maria for her efforts this past year. He also thanked 1st Vice Jeff Cross for stepping in as Acting President, as well as his acting as our representative on the planning committee for the Seminar.

He thanked Chief Jody Price, Division Chief Dale Johnson and Volunteer Firefighter Donald Tupper of the Oromocto Fire Department for hosting this year's Seminar and notes that together with Jeff and Maria, a first class program has been arranged.

In closing he thanked all who have helped to promote the NBAFPO in the past year and looks forward to working together in the year ahead.

Leo moved to have his report accepted as presented. Robert Langlais seconded and motion carried.

Business Arising From the Minutes:

Tim Nickerson requested that the minutes of the previous AGM be circulated one month in advance of the next Seminar. Since they are now posted on the website, he requested an email reminder that they are there one month in advance.

RFM Dave Gallant reported that Michele Daigle has moved forward to Ottawa. He praised Michele's hard work on communication and his help with translation for Maria. Mario Durette was thanked as well. Michele's replacement hasn't been chosen yet.

Mike Crawley questioned why a financial report has not been received to date from Prevention Source. John LeBlanc spoke on behalf of Prevention Source, stating they are in the red by approximately \$1000.00 due to stock, investing and cost of business. He said they hope to be in the black next year. He stated that Prevention Source is offering a 10% discount of the cost of Fire Prevention materials ordered through them by NBAFPO members.

Mike said that a written report should be provided each year. He asked that a request go to the Manager to obtain that. John said he will bring it to the Board.

Frank Guitard questioned the contract the NBAFPO currently has with Prevention Source and asked if we were being given the 10% of net profits as noted in the contract. Maria reported that nothing has been received from Prevention Source and that she has requested that financial documents from 2006 to current year be provided. Maria had the original contract with her.

Some discussion was raised about circulating the document and it was decided that anyone that wanted to read it could approach Maria after the meeting.

Tim Nickerson moved that the annual report be provided by Prevention Source as close to the fiscal year as possible. Andrew Sanojca seconded the motion. Motion Carried.

NEW BUSINESS

Constitution:

Randy MacTavish and John LeBlanc have been working on the constitution revisions and a copy of the original and proposed versions were provided for all in attendance.

Tim Nickerson raised the concern that not all members had been provided the proposed changes 30 days in advance of the meeting. Maria assured him that all members on file were sent the document within the 30 days and each new member was provided it as they joined. The only ones who did not receive it were the members that joined during the Seminar (7) and they were asked if they had a problem with not receiving it in advance and responded that they did not so issue was withdrawn.

John explained that most of the changes reflected the growth in the Association, thus making the Head Office in the Province of NB for instance, instead of a particular city as we are more

wide-spread. Other changes reflect the language, moving to more understandable terms, etc. After some questions, much discussion and the assurance that amendments can be made as required, Frank Guitard moved that the revised edition with proposed changes be accepted as is. John Magee seconded the motion. Motion carried.

The document will have errors in grammar and spelling corrected, be translated into French and posted on the website.

Inspections/Investigations:

Randy MacTavish reported on the meeting held March 19th for Investigators and Inspectors of the Fire Service to address needs and issues they were facing. He pointed out that they have no intentions of leaving the NBAFPO, but do need to have their own committees to address items pertinent to the Fire Prevention areas they deal with most. They have concerns with Arson, with codes, and feel that we shouldn't have to go to another Province to find what we need to know. Frank asked if it was not the OFM that should be making the laws, etc and Randy responded that part of the problem is that each department is interpreting the codes in a different way. Randy mentioned that they would like to meet with Kimberly Boone and Ken Harris. RFM Dave Gallant said that he could see no problem with a committee within this Association being formed to deal with the various issues.

After questions and discussions the motion was put to the floor by Roy Nowlan to read as follows: 3 committees that have 3 separate direct chairs on the board of Directors of the NBAFPO will be formed, 1) Education/Media Relations, 2) Inspections, 3) Investigations, to meet quarterly and be directed to the president of the NBAFPO. Harry Farrell seconded the motion. Motion carried.

NBAFPO table at NBAFC Conference:

Maria asked if we could use the NBAFPO booth to begin the sales of tickets for the next truck draw and expressed that she would need help by our members to man the table. One member asked if their way would be paid and Maria stated it would defeat the purpose of trying to raise funds. Glen said that he would find someone from his Department to take care of the table. It was decided that the same prizes be used, 1st >Truck, 2nd >Deep Fryer, 3rd > Power Bar, and 4th > Fire Extinguisher. The draw will take place at the Fire Prevention Week Launch. The items, other than the truck which we have already purchased, will be donated by the following; Belledune>Deep Fryer, Musquash>Power Bar, Leo Mulholland>Fire Extinguisher.

Elections:

Roy Nolan moved that the nominating committee hold the names of the nominees until the floor was opened for names, then the committee submit the names provided. Dan Malone seconded the motion. Tim Nickerson was not in favour of the motion. Motion carried.

Next Seminar Date and Location:

Robert Langlais offered to host the next Seminar in Bathurst. Tim Nickerson moved that the same time and format be used. The date would be April 23rd-25th, 2010. Nathan Alcorn seconded the motion. Motion carried.

Frank Guitard moved that the meeting be adjourned. Andrew Sanojca seconded the motion. Motion Carried. Meeting adjourned.

Minutes taken and prepared by: Maria Northrup

Approved by: Leo Mulholland, President